

**November 30, 2003**

## **STATUTES**

### **HORN OF AFRICA PEACE AND DEVELOPMENT CENTRE (HAPDC)**

#### **1. VISION**

Horn of Africa Peace and Development Centre is a non-profit making, civic organization dedicated to the vision of attaining a durable peace and stability along with an accelerated socio-economic development in the African sub-region comprising Djibouti, Eritrea, Ethiopia and Somalia. The organization's vision includes the achievement of an environment, in the Horn of Africa, where the people, currently about 75 million and estimated to increase to 144 million by 2025, will no longer live under a grinding poverty, where pandemic diseases such as HIV/AIDS and malaria are substantially curtailed, if not eliminated, where the rule of law prevails under a governance that is democratic, transparent and accountable, and where an effective partnership in international security and trade will have been strengthened substantially.

#### **2. MISSION**

Horn of Africa Peace and Development Centre's mission is to initiate and facilitate informed discussions, research and studies on all vital issues that have relevance to the organization's vision including economic, trade, social, political, environmental, etc. aspects of importance to the sub-region in order to generate effective and practical ideas as well as strategies and action plans that can be implemented by the respective governments, concerned regional and international organizations, and civic bodies.

#### **3. OBJECTIVES**

3.1 HAPDC's short-term objective is to:

3.1.1 Conduct a study on the political, socio-economic and environmental conditions prevailing in the Horn of Africa and formulate the organization's strategy and action plan for the achievement of its vision;

3.1.2 Mobilize the required resources for strengthening HAPDC's institutional capacity so that it would execute its action plan in an effective and systematic manner;

3.1.3 Foster and develop an effective, mutual co-operation with relevant organizations, institutions and individuals in the Horn of Africa as well as within the international community for the achievement of peace, stability and accelerated development in the sub-region;

3.1.4 Initiate and provide a strong support to the formulation of a comprehensive development plan for the Horn of Africa in collaboration with interested organizations and individuals;

3.1.5 Initiate and organize, in co-operation with interested organizations and individuals, an international conference on the development of the Horn of Africa with the aim of discussing the plan formulated as per item 3.1.4 above and generating appropriate recommendations to the concerned countries as well as the international community;

3.1.5 HAPDC's long-term objective is to facilitate the timely implementation of the development plan and the achievement of peace, stability and an accelerated development in the Horn of Africa.

4. HAPDC's Main Functions are to:

4.2.1 Implement its action plan as formulated per item 3.1.1 above and reviewed from time to time;

4.2.2 Follow-up and monitor the implementation of the development plan for the Horn of Africa formulated as per item 3.1.4 and to initiate appropriate measures aimed at accelerating the achievement of the stated objectives;

4.2.3 Initiate and organize, in collaboration with interested organizations and individuals, international and local conferences and meetings on issues of substantial importance to the Horn of

Africa with venues within the sub-region as well as at other suitable locations;

4.2.4 Initiate research and studies by interested organizations and individuals on issues of concern and relevance to the Horn of Africa and to generate action on the ensuing recommendations;

4.2.5 Facilitate dialogues as well as bilateral/multi-lateral meetings aimed at resolving disputes of concern to the Horn of Africa and the achievement of peace, stability and development in the sub-region;

4.2.6 Initiate and facilitate measures aimed at enhancing the implementation capacity of the countries in the Horn of Africa through student exchanges, scholarships and grants, with a view to reversing the brain drain problem that is presently afflicting the sub-region;

4.2.7 Initiate and apply appropriate measures aimed at enhancing public awareness with the aim of achieving co-operation, peace and accelerated development in the Horn of Africa for the benefit of the people in the sub-region as well as the international community;

4.2.8 Establish a web site and publications for the dissemination of information concerning the Horn of Africa and HAPDC's activities;

4.2.9 Solicit funds from appropriate donors for the purpose of facilitating scholarships, research and studies as well as conferences and meetings on Horn of Africa issues;

4.2.10 Collaborate with interested entities, such as organizations, individuals, NGO's, universities and other civic bodies in all matters aimed at achieving HAPDC's vision.

## 5. HAPDC's INSTITUTIONAL ARRANGEMENT

5.1 HAPDC is a tax-exempt, independent organization that is free from affiliation with any political, religious, ethnic or similar partisan relationships;

5.2 HAPD is governed by a Board of Trustees, and an Executive Committee. The Board shall comprise a Chairperson and five members. The Executive Committee shall comprise a President, a Secretary/Treasurer and two members at HAPDC's centre as well as sub-committees (total of four) established in each of the Horn of African countries under the chairpersonship of a Vice-President and 3-5-person committees;

5.3 The membership of HAPDC's Board of Trustees shall comprise an equitable representation of the Horn of African countries.

5.4 The main functions of the Board shall be to decide on HAPDC's policies, strategies, action plans, programs and budget, as well as and monitor the Executive Committee's activities through a review of its periodic (quarterly/ annual) reports (including an audit report).

5.5 The Executive Committee shall be responsible for the formulation and submission of the required policies, strategies, action plans and programs to the Board and for their implementation as directed. It shall co-ordinate effectively with the Executive sub-committees in monitoring their recommendations as well as implementation of the approved action plans. The Executive Committee shall also be responsible for the accurate handling of the organization's finances and for ensuring annual auditing and submission of a statement to the Board on HAPDC's activities and audit results.

5.6 The function of the Board Chairman shall be to preside at meetings of the Board and to ensure that matters presented to it are duly discussed and decided on.

5.7 The function of the President of the Executive Committee shall be to manage the operational aspects of the organization in order to ensure the efficient implementation of the plans and programs approved by the Board as well as to see to it that the accounting and administrative services are executed efficiently. In addition, the President shall ensure the timely annual auditing and preparation of HAPDC's report to the Board. The president shall also co-ordinate effectively with the various Vice-presidents to

ensure that HAPDC's plans and programs are formulated and executed efficiently.

5.8 The Secretary/Treasurer shall undertake the proper accounting of the organization's finances and administration as well as take initiatives at mobilizing resources for the full implementation of HAPDC's plans and programs. Other related duties include the preparation and submission of quarterly and annual reports as well as extending full collaboration with the auditor.

## 6. Amendments of Statutes

These statutes may be amended after approval by the Board of Trustees as per a recommendation by any member of the Board, or by the Executive Committee.

## 7. Remuneration

The Chairman of the Board or members of the Executive Committee shall not be eligible for any remuneration from the organization's finances except in so far as recompense for any expenses incurred by any individual in the service of HAPD and prior approval of the Board or authorized official.